

## JOB VACANCY ADVERTISEMENT

### Terms of Reference

Department/project	Technical Support Unit
Title of Position	<b>Deputy Director-Health Systems Strengthening</b>
Supervisor	<b>Project Director</b>
Number of positions	<b>1</b>

Partners for Health and Development in Africa (PHDA) is an international NGO working to increase access to health for disadvantaged communities in Africa through systems strengthening, research, program development, and partnerships. PHDA is seeking PEPFAR funding for a grant focused on implementing integrated, resilient, and sustainable health systems to control the HIV/TB epidemics in Kenya. With the grant, PHDA plans to build a more interconnected and resilient healthcare system in Kenya. This initiative helps Kenya combat the HIV/TB epidemic, achieve universal health coverage, and prepare for future health challenges. Utilizing Primary Health Care (PHC) and other health regulations, the award will enhance healthcare systems, meeting CDC and Kenyan MoH objectives, and aligning with the PEPFAR 95X3 strategy. The program's anticipated result is a high-quality, country-managed, largely country-funded, and country-led HIV/TB program. Ensuring continuous viral suppression and preventing, detecting, and responding to new infections is crucial to ending HIV as a public health threat. Sustained leadership and technical expertise are essential for overseeing HIV/TB and other health programs. Maintaining access to necessary commodities is vital for uninterrupted service delivery.

#### Job Purpose

We are looking for a Health Systems Strengthening Expert who will deputize the Project Director to provide technical support and strategic direction to improve health systems at both county & national Government. The position will work with governments, local partners, and other organizations to develop and implement health system strengthening (HSS) programs in the implementation of all HIV/TB prevention programs as well as integration of HIV/TB prevention with sexual and reproductive health and other health and non-health sector. The position will be based at the program's main office in Nairobi with significant travel to supported counties and sub counties.

## Key Responsibility

- Reporting to the Project Director, the incumbent of this position will provide health systems expertise/technical assistance to the program, including development of strategies, budgets, work plans, MEL plans and reporting.
- Develop, review and/or finalize necessary technical and program-related reports, including presentations, briefs and posters.
- Provide technical support and other resources to implement the National and County HIV/TB Prevention priorities.
- Plan, direct and coordinate technical and operational activities to ensure that program goals and objectives are met and prescribed timeframes and funding parameters are in compliance with PEPFAR-CDC regulations and PHDA policies.
- Coordinates with other National, County and PBOs representatives, USG programs, as well as other development partners to ensure collaboration, integrated approach, and complementarity of the interventions to add value to public service delivery improvement and HIV/TB programming.
- Develop and maintain strong relationships with partners and stakeholders and represent the program in national and county-level meetings with partners and stakeholders.
- Ensure timely delivery of high-quality products, support the program team in planning and budgeting workplan implementation.
- Provides strategic vision on program sustainability and resilience.
- Leads and advises on best governance principles, including ownership, inclusiveness, transparency, accountability, integrity, and ethical standards.
- Balances the interests of various stakeholders and supports participatory governance through multisectoral partnerships.
- Lead and manage staff professional development to build their capacity and strengthen competency and professional development.
- Represents the program to PEPFAR-CDC, senior policymakers, and in professional and donor forums.
- Meet with the country HIV/TB champions in various National, County, and Partner levels to assess the progress against the action plans.
- Other duties as assigned by the Principal Investigator.

## Qualification and Experience

- A Master's degree in a relevant discipline (epidemiology, development economics, public health or other appropriate social science discipline).
- Strong technical expertise in HIV/TB prevention and/or sexual and reproductive health and rights.
- At least 5 years of experience working in the area of HIV prevention, and/or sexual and reproductive health and rights will be highly advantageous.



- Demonstrable experience managing and working with multiple stakeholders and strong relationship management skills.
- Experience working in and/or with stakeholders from multiple countries in the region
- PEPFAR program experience with significant experience as a Chief of Party on a USG funded program or other donor-funded development program.
- Significant experience in partnership building, particularly with government representatives, donors, private sector, and community organizations.
- Demonstrated knowledge and experience with PEPFAR or other donor planning and reporting systems, operations, programming, and structure.
- Significant experience managing and leading technical and administrative teams for complex development programs.
- Significant experience working in low- and middle- income countries (LMICs).
- Experience in Kenya and/or East Africa region preferred.
- Excellent interpersonal, writing, presentation, organizational and computer skills required (Outlook, Word, Excel).
- Attention to detail and ability to effectively and efficiently perform multiple tasks and balance competing priorities often within a required timeframe.
- Ability to respond and adapt quickly to changing requirements and competing demands.
- Must be willing to travel within Kenya.

#### **Skills and Attributes**

- Ability to work as part of a multicultural team as well as independently;
- Excellent communication skills – both written and verbal delivery;
- Strong organizational and management skills with high attention to detail;
- Excellent interpersonal skills;
- Ability to maintain strict ethical standards and client confidentiality;
- Willingness to travel 30% of the time;

**How to apply:**

Applications from qualified and interested candidates should be sent by e-mail to: [recruitment@phdaf.org](mailto:recruitment@phdaf.org). Applications should consist of an updated CV with current daytime telephone contact and a Cover letter indicating the position applied for in the subject header and stating the **EXPECTED SALARY**. All applications must be received no later than **January 27<sup>th</sup>, 2025**.

**Only shortlisted candidates will be contacted.**

This position is contingent to donor funding

*Partners for Health and Development in Africa (PHDA) is an equal-opportunity employer.*