

## JOB VACANCY ADVERTISEMENT

### Terms of Reference

Project/Department	Technical Support Unit
Title of Position	<b>Governance and Leadership Expert</b>
Supervisor	<b>Project Director</b>
Number of positions	<b>1</b>

Partners for Health and Development in Africa (PHDA) is an international NGO working to increase access to health for disadvantaged communities in Africa through systems strengthening, research, program development, and partnerships. PHDA is seeking PEPFAR funding for a grant focused on implementing integrated, resilient, and sustainable health systems to control the HIV/TB epidemics in Kenya. With the grant, PHDA plans to build a more interconnected and resilient healthcare system in Kenya. This initiative helps Kenya combat the HIV/TB epidemic, achieve universal health coverage, and prepare for future health challenges. Utilizing Primary Health Care (PHC) and other health regulations, the award will enhance healthcare systems, meeting CDC and Kenyan MoH objectives, and aligning with the PEPFAR 95X3 strategy. The program's anticipated result is a high-quality, country-managed, largely country-funded, and country-led HIV/TB program. Ensuring continuous viral suppression and preventing, detecting, and responding to new infections is crucial to ending HIV as a public health threat. Sustained leadership and technical expertise are essential for overseeing HIV/TB and other health programs. Maintaining access to necessary commodities is vital for uninterrupted service delivery.

#### Job Purpose

In anticipation of the grant award, the program will be implemented at the National and County level. We are looking for a Governance and Leadership Expert who will provide advice and support the program on how to improve their governance and leadership processes. The position will implement policies and procedures that align with best practices. The position will work closely with the Principal Investigator (PI) and will be support the overall strategic management of program deliverables and ensure effective governance across the program objectives. Support in leading and advising on best practice in governance, risk management and compliance. The position will be based at the program's main office in Nairobi with significant travel to supported counties and sub counties.

#### Key Responsibility

Reporting to the Project Director, the incumbent of this position will;

- Provide technical support to government organizations overseeing the coordination of HIV/TB and related health programs at the national and county levels.
- Provide technical support to strengthen governance at the county and national levels to increase accountability and transparency in decision making to improve delivery and transition management.
- Provide technical support to county leadership and economic blocs for implementing county transition roadmaps.
- Implement strategic partnerships with key stakeholders to drive the transition and sustainability agenda of HIV/TB and related health programs
- Collaborate with local organizations to strengthen local and community health systems.
- Participate in joint planning with other health stakeholders and provide technical support for program sustainability
- Implement PHC strategies at the county level in line with GOK's vision for the HIV/TB program.
- Provide data and information to inform new health regulations, policies, and guidelines at the national and county levels to sustain control of the HIV epidemic.
- Institutionalize training and capacity building in both public and private sectors.
- Add quality standards to existing laws and regulations.
- Support the government in reviewing policies, tax regime, and business costs to aid local manufacturing of HIV-related commodities
- Support collaboration between the government, private sector, and other stakeholders to leverage local capacity and innovation for local manufacturing of HIV-related commodities.

### **Qualification and Experience**

- A Master's degree in International Development, Business Administration or any related field.
- A minimum of 5 years of experience in health programs focused in governance and compliance.
- Excellent interpersonal, writing, presentation, organizational and computer skills required (Outlook, Word, Excel).
- Experience in working collaboratively with stakeholder - government and non-government.

### **Skills and Attributes**

- Articulate and able to communicate in a clear, professional manner with staff and stakeholders;
- High degree of proficiency in written and spoken English communication, including presentation and training skills;



- Demonstrated ability to work independently, manage a high-volume workflow, adhere to timelines with minimal supervision, as well as to lead and work collaboratively with others;
- Excellent interpersonal skills and the ability to work well within a multi-cultural team environment;
- Excellent computer skills (MS Word, Excel and PowerPoint) essential;
- Knowledge on contracts management and agreement with public/private institutions, government relations.
- Strong organizational and management skills with high attention to detail.

### **How to apply:**

Applications from qualified and interested candidates should be sent by e-mail to: [\*\*recruitment@phdaf.org\*\*](mailto:recruitment@phdaf.org). Applications should consist of an updated CV with current daytime telephone contact and a Cover letter indicating the position applied for in the subject header and stating the **EXPECTED SALARY**. All applications must be received no later than **January 27<sup>th</sup>, 2025**.

**Only shortlisted candidates will be contacted.**

This position is contingent to donor funding

*Partners for Health and Development in Africa (PHDA) is an equal-opportunity employer.*